

## **Robin Wheelwright Ness**

Brown University Library, Box A, Providence, RI 02903 tel. 401-863-2607 / email: [Robin\\_Ness@brown.edu](mailto:Robin_Ness@brown.edu)  
*Residence:* 133 Mercer Street, East Providence, RI 02914

### *Education*

**Rhode Island School of Design**, Providence, RI. 1985-89

*BFA, Illustration*, Fields of study included Photography, Painting, Art History

**Rhode Island School of Design**, Providence, RI. 2002 – 2004

Courses in Medieval Painting Techniques, Alternative Photographic Processes,  
Grant Writing Fundamentals

**Brown University**, Providence, RI. 1987-89, 1992

Courses in Advanced Swedish, Egyptology, History of Art & Architecture

**Bäckang Gymnasium**, Borås, Sweden. American Field Service Exchange Program 1983-84

Courses in Swedish Language, History and Art

### *Employment History*

**Senior Library Specialist, Digital Services**, 2005-current

John D. Rockefeller Library, Brown University <http://dl.lib.brown.edu>

- Shapes and enhances new and existing digital collections in collaboration with library staff
- Serves as technical liaison for digital scholarship projects within library and across the University
- Catalogs Visual Resources and Creates metadata for digital image collections
- Designs project websites, promotional materials
- Writes documentation for scripts and style sheets
- Researches, investigates, and tests digital library software
- Keeps informed of new developments in digital scholarship
- Trains, directs, and provides guidance and assistance to co-workers
- Oversees daily operations in Digital Initiatives Center & Supervises student assistants

**Senior Library Associate Specialist, Technical Services**, 1999-current

John D. Rockefeller Library, Brown University

- Represents Digital Initiatives Group at national and international conferences
- Provides support to newly established Digital Initiatives Center
- Processes acquisitions using automated networks and bibliographic utilities
- Assigns funds according to discipline guidelines
- Creates and updates bibliographic, order, item and check-in records
- Resolves problems related to acquisitions by communication with vendors
- Processes invoices for payment
- Trains and directs personal and student assistants

**Library Associate Specialist, 1997-99**  
**Library of Congress / Ameritech National Digital Library Project,**  
**African American Sheet Music 1850-1900**

John Hay Library, Brown University

- Editing and creating bibliographic records for 1,300 sheet music titles
- Quality control of scanned digital images and linking information
- Maintenance of project's Filemaker database
- Liaison to project's outside vendor, ImageMakers
- Preparation of Introductory Materials for L.C.'s *American Memory* site
- Providing publicity for project through print articles and web site  
<http://memory.loc.gov/ammem/award97/rpbhtml/aasmhome.html>

**Curatorial Assistant, Harris Collection of American Poetry and Plays, 1996-97**

John Hay Library, Brown University

- Ordering, processing, and maintenance of Harris Collection materials
- Creation of Color Lithography Sheet Music Filemaker Database
- Preparation of University exhibits and classes

**Library Technical Assistant II, Serials Department, 1991-96**

John D. Rockefeller Library, Brown University

- Binding preparation and processing of over 1,200 periodical titles
- Ordering all replacement titles through international and domestic vendors
- Maintenance of Binding and Replacement Database
- Creation and editing of order records
- Maintenance and service of Periodicals Reading Room

**Library Technical Assistant I, Bindery, 1990-91**

John D. Rockefeller Library, Brown University

- Hand bookbinding, repair and conservation of all in-house materials
- Providing archival treatments consisting of phase boxes, slipcases and portfolios
- Processing duties of all new materials and training of student assistants

*Related Experience*

Attended **Art Law 101** Workshop

The Harvard Law Clinic @ Brown University, April 13, 2007.

Attended **The College Art Association Annual Conference 2007**

New York City, Feb.14-17, 2007

Attended **The Women Writers Project: Envisioning, Encoding, and Publishing Early Texts On-Line**

Brown University, December 1, 2006

Attended **Digital Copystand Workshop - Visual Resources Assoc.**, New England Chapter Meeting

Williams College, Williamstown, Sept. 29, 2006

Attended **What's Wrong with This Picture?**

Culinary Archives & Museum, Johnson & Wales, Providence, June 13-15, 2006

A three-day workshop on the preservation and digitization of photographs presented by The *Northeast Document Conservation Center (NEDCC)* and the *New England Museum Association (NEMA)*

Attended **Describing Photographs in the On-line Environment:** Society of American Archivists Workshop

New York City, November 7, 2005

Attended **Wayland Collegium Faculty Seminar on Reading Digital Literature and Art**

Brown University, Fall 2005-Spring 2006

Attended **Visual Resources Association New England Chapter Meeting**  
Rhode Island School of Design, Providence, Sept. 2005

Attended **The College Art Association Annual Conference**  
Atlanta, February 16-19, 2005

Attended **The Summer Institute for Visual Resources and Image Management**, A joint program of The Art Libraries Society of North America (ARLIS/NA) and the Visual Resources Association (VRA)  
The Department of Art and Art History, Duke University, Durham, NC July 7 - 10, 2004  
A standardized and sustainable program for visual resources training, with a focus on issues related to the transition from analog to digital collections.

Attended **ALLC/ACH 2004 Computing and Multilingual, Multicultural Heritage**  
Joint International Conference of the Association for Literary and Linguistic Computing and the Association for Computers and the Humanities, Gothenburg, Sweden, June 11-16, 2004

Attended **Memory, Haunting, Discourse/Discourse, Haunting, Memory**  
Karlstad University, Karlstad, Sweden, June 17-20, 2004  
International, interdisciplinary conference with a focus on relationships between discourse, memory and haunting.

Attended **The School for Scanning: Creating, Managing, and Preserving Digital Assets**  
The Hague, The Netherlands, October 16-18, 2002  
International conference for collections managers who create, manage, and preserve digital assets.

Attended **NINCH (National Initiative for a Networked Cultural Heritage) Annual Membership Meeting**  
The Getty Center, Los Angeles, December 6-8, 2001  
Represented University Librarian at professional forum.

Attended **Museums, Libraries, and Archives: Summer Institute for Knowledge Sharing**  
UCLA & The Getty Research Institute, Los Angeles 2001  
Four-day course exploring theoretical and practical applications in the field of information management and knowledge sharing.  
Delivered presentation on *Brown University's Digital Projects*

Organized Exhibit "**Uncanny Providence**", Holden Street Gallery, Providence, RI, Oct. 2007

Co-Instructed "**The Uncanny and the Creative Process**" workshop, Vadstena Opera Academy  
Linköping University, Vadstena, Sweden, June 2004

Member **Digital Initiatives Group**, Brown University, 2001-current  
Member **Digital Initiatives Librarian Search Committee**, Brown University, 2001

Published **Brown University Library's Digital Projects**, *Bibliofile*, Fall 2001  
Published **The African American Sheet Music Digitizing Project**, *Bibliofile*, Fall 1997

Attended **CIS Computer Classes** in XML, Web Publishing, Adobe PhotoShop, Acrobat and Illustrator, HTML basics, Web Graphics, Eudora, Filemaker Pro, 1990 - current

Attended **NELINET workshop, Cataloging Internet Resources**, 1997  
Attended **North American Serials Interest Group Replacement Seminar**, JFK Library, 1995

Curated Exhibit of **19th Century Chromolithography from the Harris Sheet Music Collection**, 1996

Attended **John Hopkins Preservation and Conservation Workshop**, Milton S. Eisenhower Library & Toured **Library of Congress Preservation Facilities and Conservation Lab**, 1990

*References available upon request*