

**B. In-House Resources – John Carter Brown Library**

In case of disaster, some supplies and services will be readily available within the library or University itself. Primary supply and service locations should be designated in this section.

**CENTRAL SUPPLY AND SERVICE LOCATIONS**

<b>Name</b>	<b>Location</b>	<b>Phone</b>
Library Disaster Kit.....	Basement Storeroom.....	3-1556
Recovery Specialist .....	Rockefeller.....	3-3905
Bindery Unit.....	Rockefeller.....	3-2525
Chemistry Stockroom..... (for various materials not kept on hand)	SE Corner Geo-Chem Bldg. ....	3-3102
Plant Operations .....		3-7800

**B. In-House Resources (cont.)**

**PERSONNEL IN CHARGE OF IN-HOUSE RESOURCES**

<b>Name</b>	<b>Location</b>	<b>Phone</b>
Dennis Landis.....	JCB .....	3-1556
Vivian Tetreault .....	JCB .....	3-1553
Richard Hurley .....	JCB .....	3-1551

**B. In-House Resources (cont.)****SERVICES**

<b>Name of Service</b>	<b>Contact Name</b>	<b>Phone</b>
Architect.....	Facilities Management.....	3-7800
Carpenter.....	Facilities Management.....	3-7800
Chemist.....	Chemistry Dept.....	3-2256
Electrician.....	Facilities Management.....	3-7800
Insurance Agent .....	Insurance Office .....	3-9481
Janitorial Svc. ....	Custodial Services .....	3-7840
Legal Advisor .....	General Counsel .....	3-3122
Lock Smith .....	Facilities Management.....	3-7800
Pest Control.....	Facilities Management.....	3-7800
Plumber.....	Facilities Management.....	3-7800
Telephone.....	Telecommunications.....	3-2007
Utilities .....	Facilities Management.....	3-7800