

**C. Maintenance Departments and Personnel**

The following staff are responsible for the maintenance and repair of the building.

<b>Function</b>	<b>Name &amp; Service Representative</b>	<b>Address</b>	<b>Phone</b>
<b>TRADES</b>	Jim Coen	Director-Maintenance Services	3-7861
<b>HVAC</b>	Herbert Germano Sr.	Supervisor - Controls	3-7862
<b>Janitorial</b>		Service Response	3-7800
	John Osei	1 <sup>st</sup> Shift Supervisor – Custodial	3-7859
	Claudette Santos	Rock	3-7857
	Richard Hilton	2 <sup>nd</sup> Shift Supervisor – Custodial Hay	3-7858
		2 <sup>nd</sup> Shift Supervisor–Custodial Sci	
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<b>Plumbing</b>	Facilities Management	Service Response	3-7800
<b>Grounds</b>	Facilities Management	Service Response	3-7800
<b>Service Response &amp; Other Problems</b>	Derek Henries	Supervisor, Service Response	3-7813
	Facilities Management	Service Response	3-7800